

## **Frequently Asked Questions (FAQ)**

### **What browser do I need for the online application?**

Our online recruitment system works with all common browsers.

### **Can I edit my documents once they have been uploaded on the website?**

To be able to log into our online application system again after submitting the application, be sure to save the link (URL) to the system. However, it is only possible to make limited changes to the documents. If you have not saved the link, you will find it in your registration confirmation or you can log in again with your credentials into the career portal.

### **In which formats and sizes am I able to upload my documents?**

Possible file types are: DOC, PDF, HTML, PPT, XLS, CSV as well as image and text files. The files should not exceed 5MB.

### **Can I only apply online or is an e-mail or paper application also possible?**

Please only apply online via our career site. We look forward to receiving your application!

### **Are the online jobs vacancies always up to date?**

All jobs vacancies that are on our career site, are up to date. You are welcome to apply at any time!

### **Who can I address my application to?**

Please keep your application neutral (Dear Sir/Madam), as the documents will be reviewed by both a recruiter and a member of the department you are applying for.

### **How long does it usually take for me to receive feedback on my application?**

Each application is considered on an individual basis. Applications are pre-selected by the recruiter and then forwarded to the specific department. As it is a multi-stage selection process, in which multiple parties are involved, we can not give you a precise time frame. We strive to process your application promptly.

### **Can I apply for other positions after receiving a rejection?**

Of course you can apply for other positions with us. However, you cannot re-apply for a position for which you have already received a rejection letter.

### **Can I apply for several positions at the same time?**

Yes, you can apply for multiple positions at the same time. Please indicate in your cover letter the other positions that you have applied for.

### **How do I know that my application has been received?**

Once you have clicked 'complete application' your online application will be sent to our system and you will then automatically receive a confirmation via email.

### **How long do I need for my online application?**

For your online application on our career portal you will need about 15-20 minutes assuming that you already have your resume, your cover letter, as well as your work and academic certificates at hand.

### **What should I do if I have forgotten my password for the online career portal?**

On the login screen of our online application portal click on the link "Password forgotten" or "Forgot your password?". A new password will promptly be sent to your e-mail address.

### **I cannot submit my application. How can I proceed?**

Please check in the application status under "completeness" to ensure that all check marks are green. It is important that each step of the application is marked as complete, so that you can submit your application.

**Who can I contact with questions regarding the application process?**

For questions regarding the application process, please contact us via [eon-karrier@eon-hungaria.com](mailto:eon-karrier@eon-hungaria.com)

**How can I apply for the E.ON Graduate Program?**

All open positions, also for the E.ON Graduate Program, are posted on our career website. Please check our vacancies regularly and apply online once the position is posted.

**When will the next application period for the E.ON Graduate Program in Hungary start?**

Please regularly check our career website and the information regarding the E.ON Graduate Program. There you will find a detailed description of the application process as well as on the starting date of the program before it begins.